

Sunset Public Hearing Questions for  
**Tennessee Corrections Institute, Board of Control**  
Created by Section 41-7-105, *Tennessee Code Annotated*  
(Sunset Termination June 2020)

*Enabling Statute, Purpose, and Rules and Regulations*

1. Provide a brief introduction to the Tennessee Corrections Institute and the Board of Control, including information about its purpose, statutory duties, staff, and administrative attachment. **Tennessee Corrections Institute (TCI) under the authority of T.C.A. 41-4-140, is required to establish minimum standards for adult local jails, lock-ups, workhouses and detention facilities in the state. The agency's Board of Control establishes the standards to inspect and certify local correctional facilities. Inspections and re-inspections are conducted within the mandated timeframe to ensure compliance of all standards for the purpose of certification. The Tennessee Corrections Institute is responsible for educating local correctional staff while providing and monitoring basic certification and annual in-service training for personnel within local adult correctional detention facilities. The Tennessee Corrections Institute provides technical assistance and conducts research in relation to requests from local correctional detention facilities, the TN legislature and other state agencies T.C.A. 41-7-103. The Tennessee Corrections Institute Board of Control is authorized under the authority of T.C.A. 41-7-106 (f) to grant pre-employment waivers to correctional officers in local adult correctional facilities.**
2. Has the board promulgated rules and regulations? If yes, please cite the reference.  
**Yes, T.C.A. § 41-4-140; link for the rules:**  
**<https://publications.tnsosfiles.com/rules/1400/1400-01.20180122.pdf>**

*Board Organization*

3. Provide a list of current members of the board. For each member, please indicate who appointed the member, statutory member representation, the beginning and end of the member's term, and whether the member is serving a consecutive term. **Please see attached documents for Board members.**
4. Are there any vacancies on the board? If so, please indicate how long the position has been vacant and explain steps that have been taken to fill any vacancies. **There are no current vacancies on the Board of Control.**
5. How many times did the board meet in Fiscal Years 2018 and 2019? How many members were present at each meeting? Please note meetings where the Board did not have a quorum. **See attached documents for meetings; all meetings met the required quorum.**

*Financial Information*

6. What were Tennessee Corrections Institute's revenues and expenditure for Fiscal Years 2018 and 2019? **Please see attached documents**
7. What per diem or travel reimbursements do board members receive? How much was paid to board members in Fiscal Years 2018 and 2019? **2018-19 - \$715.49: To date 2019-20 \$709.70.**

*Sunshine Law, Public Meetings, and Conflict of Interest Policies*

8. Is the board subject to Sunshine law requirements (Section 8-44-101 et seq., *Tennessee Code Annotated*) for public notice of meetings, prompt and full recording of minutes, and public access to minutes? If so, what procedures does the board have for informing the public of meetings and making minutes available to the public? **The Board is subject to sunshine law requirements; all**

minutes are recorded by a transcriptionist/court reporter. The public or media file an open records request with TCI and the request is fulfilled.

9. Does the board allow for public comment at meetings? Is prior notice required for public comment to be heard? If public comment is not allowed, how does the board obtain feedback from the public and those they regulate? **The Board does allow for public comment with notice from the person wishing to make a comment. The Board of Control sets time parameters for public comment which typically allows 5-10 minutes.**
10. Does the board have policies to address potential conflict of interest by board members, employees, or other state employees who work with the board? **The Board of Control is appointed by the Governor's Office and all members are vetted through the process of appointment.**
11. Does the board have a website? If so, please provide the web address. What kind of public information is available on the website? **The Board itself does not have a website however; Tennessee Corrections Institute's website is located at [www.tn.gov/tci](http://www.tn.gov/tci). TCI's website includes information such as the law surrounding training, inspections, and technical assistance, along with upcoming Board of Control meetings, minimum standards, public information forms, recent news, and other links.**

#### *Inspections, Certifications, and Training*

12. Provide an overview of the inspection process, including time goals pertaining to inspections. Are these time goals being met? If not, what are the barriers to meeting established goals? How many and what types of inspections were conducted in Fiscal Years 2018 and 2019? **Inspections are conducted on annual calendar year schedules which are unannounced. If facilities are unable to meet minimum standards upon inspections, 45-60 days are afforded to the facilities to correct any deficiencies noted on the initial inspection. All goals have been met related to inspection with all being completed within expected parameters. TCI also performs mock inspections, at the request of an agency, to assist facilities with meeting standards. In 2019, 130 initial inspections, 69 re-inspections (occurred or pending), and 58 mock inspections, Totaling 257 inspections.**
13. Provide an overview of the certification process. For Fiscal Years 2018 and 2019, what types of facilities have been certified by the Tennessee Corrections Institute? How many facilities are certified? How many facilities have not met minimum standards for certification? **The process consists of 1. Initial unannounced inspection of a facility occurs, and if meeting all standards, certification is recommended and the Board of Control votes on facility certification at the next scheduled Board of Control Meeting. 2. Initial unannounced inspection occurs, the facility does not meet all standards, a re-inspection occurs within 45-60 days of the initial inspection to inspect deficient items only, if all deficiencies are corrected, the facility is recommended for certification and voted upon at the next scheduled Board of Control meeting. 3. Initial inspection occurs, the facility does not meet standards upon inspection or re-inspection, the facility is recommended for non-certification and voted upon at the next scheduled Board of Control Meeting. If the facility requests TCI to return following the non-certification recommendation, prior to the Board meeting, TCI can review the deficiencies and report to the Board of Control progress made on correcting deficiencies which can result in the non-certification recommendation recanted. 4. If overcrowding is the primary deficiency during an inspection and re-inspection, an inspector can recommend certification with a plan of action. The board will vote on this certification based on a plan that addresses the overcrowding and it may be continued for multiple years with the facility and county proving measurable progress is being made towards the long term resolution of the deficiency. 5. Facilities are typically de-certified if a facility is failing to meet minimum standards and have made no measurable progress with correcting deficiencies. In 2018 124 facilities were certified with 6 facilities**

being de-certified. Of the 124 certified facilities, 30 of those were certified with a Plan of Action due to consistent overcrowding and making measurable progress on resolving the deficiencies. In 2019, one county has been recommended for certification which has been decertified for numerous years. This would reduce the number of decertified facilities from 6 to 5. Comparatively, in 2011, there were 12 facilities decertified across the state.

14. Describe the Tennessee Correction Institutes program for training local correctional personnel. How many persons were trained in Fiscal Years 2018 and 2019? How many counties/facilities perform their own training? Is the TCI able to provide training to all facilities that request it? TCI provides Basic training, in-service, instructor development, Administrative/FTO conference, Leadership, County Corrections Partnership training, New Sheriffs' School, and numerous other specialized training events on a calendar year schedule. In 2018, TCI provided and monitored training for 21,276 personnel, and to date as of October 28<sup>th</sup> 2019, TCI has provided and monitored training for 18,519 personnel. 10 agencies in 7 counties utilize training academies for both basic and in-service training. TCI provides the curriculum each year to the training academies and their instructor's adjunct for the TCI training team. TCI closely monitors and audits the training within these academies. TCI is able to meet the need of all requesting facilities with appropriate notice and staffing.

*Reports, Major Accomplishments, and Proposed Legislative Changes*

15. What reports does the board prepare concerning its activities, operations, and accomplishments? Who receives copies of these reports? Please provide a link to any such reports issued in Fiscal Years 2018 and 2019. Beginning in 2015, TCI started producing an agency report which details the activities of the agency which is disseminated to the legislature, board of control, and any requesting department. The reports are attached.
16. Describe the nature and extent of the board's activities and any major accomplishments of the board during Fiscal Years 2018 and 2019. TCI implemented online training at no cost to the local facilities. The online training is utilized in the Basic Corrections Officer Course and provides local agency credit for specialized online curriculum that TCI has developed or partnered in development. The online Basic development provided 8 additional hours of education for the local agencies moving the Basic Training to 48 hours. This increase in hours did reduce the number of classroom hours from 40 to 32 but the overall access has been well received while providing a cost savings for the local agencies and TCI in travel expenses. TCI has been able to assist facilities maintain or gain certification who are experiencing severe overcrowding. The County Corrections Partnership continues to provide education to local agencies and governments in addressing problems within their local adult detention facilities. This has resulted in decertified facilities being reduced to 6 facilities from 12, the implementation programs (re-entry, population management, work credit, rehabilitation), the construction or expansion of new facilities to accommodate rising inmate populations, and the amount of technical assistance TCI provided steadily increased from 1,367 hours in 2013 to 3,967 hours in 2018. TCI also partnered with CTAS in implementing the Correctional Leadership Training Initiative which resulted in the graduation of 63 local correctional leaders.
17. What have been the greatest obstacles to carrying out the duties and responsibilities of the board? Staff retention has provided its share of difficulties; TCI has lost numerous members of our staff due to being offered positions within local agencies or the private sector that provide significant increases in pay and benefits. This can at times delay our response time to agencies in need and/or place increased demand on current staff. Also, obstacles exist when assisting facilities who are severely overcrowded and have physical plants which are deteriorating and outdated. TCI attempts to assist the facilities with solutions for the problems but ultimately with minimal grant opportunities for

programs and no funding for the construction of facilities, many communities are unable to quickly solve the local facility's problems. TCI is compliance and not regulatory.

18. Please describe any items related to the board that require legislative attention and your proposed legislative changes. As of September 1<sup>st</sup> 2019, a new Director was appointed. There are currently no items that require the current attention of TCI and have no proposed legislative changes. However, the Executive Director would like to participate in any committee or panel which would assist local adult detention facilities in improving training, reducing recidivism, improving infrastructure, improving officer retention, or improving the facility environment.
19. Should the board be continued? To what extent and in what ways would the absence of the Board affect the public health, safety, or welfare of the citizens of Tennessee? The board should absolutely be continued. Local Jails, Workhouses, and Police Lockups account for approximately 70% of all liability for a local government (nationwide). The TCI board of control and the TCI personnel are the risk managers and educators for all Tennessee local facilities. The absence of the Board would cost the local agencies an unquantifiable amount of money due to the removal of risk oversight, mandatory training, and technical assistance. Litigation associated with the conditions of confinement and lack of mandatory training continuity would likely increase exponentially. Facilities will also face significantly increased training budgets as TCI currently provides Basic and In-Service training for all agencies. Agencies that are in need of specialized assessments or studies will have to pay private parties for this type of assistance which TCI currently provides at no cost to the agencies. Safety of the Public, Officers, and Inmates would be dramatically reduced due to the lack of training, inspections, and oversight.

*At the request of the Chairman of the House Government Operations Board, all agencies who provide responses to questions as part of the Q&A process should also provide the following information.*

20. Identification of the appropriate agency representative or representatives possessing substantial knowledge and understanding of the responses provided to the sunset review questions.  
**Executive Director – William Wall**  
**Deputy Director – Bob Bass**  
**Detention Facilities Manager – William R. Kane**  
**ASA4 – Joanne Pogue**
21. Identification of the appropriate agency representative or representatives who will respond to the questions at the scheduled sunset hearing.  
**Executive Director – William Wall**  
**Deputy Director – Bob Bass**  
**Detention Facilities Manager – William R. Kane**  
**ASA4 – Joanne Pogue**

22. Office address, telephone number, and email address of the agency representative or representatives who will respond to the questions at the scheduled sunset hearing.

**All representatives address:**

**500 James Robertson Pkwy.  
4<sup>th</sup> Floor, Davy Crockett Tower  
Nashville, TN 37243**

**Phone and Email**

**William Wall – William.wall@tn.gov – 615-761-8101**

**Bob Bass – Bob.r.bass@tn.gov – 615-612-9346**

**William R. Kane – William.robert.kane@tn.gov 615-612-9348**

**Joanne Pogue – Joanne.pogue@tn.gov 615-253-4456**

## Tennessee Corrections Institute, Board of Control

### Governor's Designee

**Don Johnson** – appointed by Governor Bill Haslam – March 15, 2015  
continued by Governor Bill Lee – Current

### Commissioner of Correction

**Commissioner Tony Parker** – appointed by Governor Bill Haslam – September 7, 2016  
continued by Governor Bill Lee – Current

### Criminal Justice of Institution of Higher Education

**Elizabeth Lewis** – appointed by Governor Bill Haslam – October 1, 2015 – September 30, 2018  
continued by Governor Bill Haslam – October 1, 2018 – September 30, 2021

### Sheriff from county over 200,000 population

**Vacant** – Sheriff Tom Spangler resigned September 2019  
**Mike Fitzhugh** – appointed by Governor Bill Lee – October 28, 2019 – September 30, 2023

### Sheriff from county under 200,000 population

**Jack Stockton** – appointed by Governor Bill Haslam – January 17, 2019 – September 30, 2019  
continued by Governor Bill Lee – October 28, 2019 – September 30, 2023

### County Mayor

**Joe Grandy** – appointed by Governor Bill Haslam – December 10, 2018 – September 30, 2019  
continued by Governor Bill Lee – October 28, 2019 – September 30, 2023

### Police Chief or County Commissioner

**Vacant** – Police Chief Buddy Lewis resigned August 26, 2019  
**Gary Prater (County Commissioner)** – appointed by Governor Bill Lee – October 28, 2019 – September 30, 2023

## Board of Control Attendance

**March 7, 2018** – Board members present

Buddy Lewis  
Chuck Taylor – Proxy for Commissioner Tony parker  
Dan Hughes  
Don Johnson

**June 6, 2018** – Board members present

Buddy Lewis  
Tony Parker  
Elizabeth Lewis  
Armando Fontes

**September 5, 2018** – Board members present

Buddy Lewis  
Tony Parker  
Don Johnson  
Elizabeth Lewis

**December 5, 2018** – Board members present

Buddy Lewis  
Tony parker  
Tom Spangler  
Don Johnson  
Elizabeth Lewis

**March 6, 2019** – Board members present

Buddy Lewis  
Tom Spangler  
Joe Grandy  
Jack Stockton  
Don Johnson

**June 5, 2019** – Board members present

Buddy Lewis  
Tom Spangler  
Tony Parker  
Elizabeth Lewis  
Joe Grandy  
Jack Stockton  
Don Johnson

**July 18, 2019** – Board members present

Buddy Lewis  
Tom Spangler  
Elizabeth Lewis  
Joe Grandy  
Jack Stockton  
Don Johnson

**August 13, 2019** – Special Called – Board members present

Buddy Lewis  
Don Johnson  
Elizabeth Lewis  
Tom Spangler  
Joe Grandy  
Jack Stockton

**September 4, 2019** – Board members present

Elizabeth Lewis  
Joe Grandy  
Jack Stockton  
Tony Parker



**Tennessee  
Corrections  
Institute**



**Department of  
Commerce &  
Insurance**



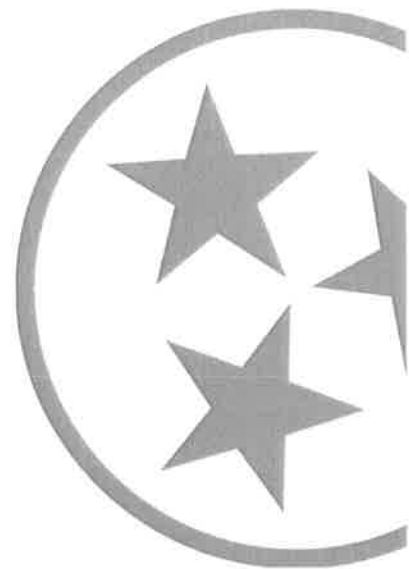
**2018**

**Tennessee  
Corrections  
Institute  
Agency Report**

**500 James Robertson Parkway  
Davy Crockett Tower  
Nashville, TN 37243  
(615) 741-3816  
Beth Ashe | Executive Director**



Tennessee Corrections Institute  
2018 Agency Report



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# Executive Summary

The Tennessee Corrections Institute (TCI) is dedicated to providing Customer Focused Government and serving local adult detention facilities as well as the citizens of Tennessee. It is TCI's goal to provide outstanding training and technical assistance while reducing liability for county and municipal governments as it relates to their local adult detention facilities. The 2018 calendar year activities of TCI are included in this document.

## Introduction

TCI's Customer Focused Goal is to continue improving the operational and management functions of local adult detention facilities. TCI's mission is to work with Tennessee jails to provide a professional corrections environment for today and tomorrow. TCI provides service to adult detention facilities through annual inspections, local adult detention facility personnel certification training, pre-hire employment waivers, county corrections partnership development, and training for local and state officials as well as technical assistance and research.

TCI is focused on serving its customer base which include the following: TCI Board of Control; Tennessee legislators; local adult detention facilities and administrative personnel; local government contracted private adult detention facilities and personnel; Sheriffs; Police Chiefs; County Commissions; legal and judicial officials; County Finance Directors; County Attorneys; Superintendents; Wardens; municipal and metro government agencies and officials pursuant to T.C.A. §§ 41-4-140 and 41-7-103.



# Training

## 2018 Training Goals

TCI is required to provide and monitor training for all local adult correctional officers pursuant to T.C.A. § 41-7-103. TCI accomplishes this duty by providing access to local adult correctional expertise and delivery methods, while offering modernized training content for local governmental entities through Regional Detention Facility Managers (DFM) and Specialists (DFS). The goal for 2018 was to provide and monitor training for 9,000 local correctional personnel. TCI far exceeded this goal by providing and monitoring training for 21,276 local correctional personnel.

*TCI far exceeded the 2018 goal by providing and monitoring training for over 21,276 personnel.*

The number of personnel trained continues to trend upwards due to the improved data management system by which TCI collects and tracks reported information from local correctional facilities and field staff. The recently revised TCI Minimum Standards also contributes to the increase by requiring training and reporting of volunteers and non-facility support staff, which were not monitored prior to 2015. TCI has utilized the ACADIS® training management software since 2016, and 100% participation rate by all 130 local adult correctional facilities within the state of Tennessee has continued.



# Training

## Training Classes:

- TCI initially scheduled 169 training classes in 2018.
- TCI conducted 211 training classes in 2018 throughout the state of Tennessee, which increased from 210 training classes conducted in 2017, and 204 training classes in 2016.
- TCI scheduled additional training opportunities due to the increased demand for support staff within local facilities and focused efforts to provide improved access for rural counties.
- TCI continues to focus on increasing educational opportunities.
- TCI launched an online training component in 2018, which provided 939 students with suicide awareness training developed by TCI staff. The pilot online training was highly successful and has been integrated into the TCI Basic Training Course.
- TCI partnered with the Tennessee Law Enforcement and Training Academy (TLETA), the Tennessee Sheriffs' Association and County Technical Advisory Service (CTAS) with the University of Tennessee-Knoxville to develop and complete the corrections portion of the New Sheriff's School. Approximately 100 persons participated in the New Sheriff's School, which included: newly elected Sheriff's, Chief Deputies, and Jail Administrators.



## Training Hours:

- TCI instructors provided 4,535 classroom training hours in 2018.
- TCI training and monitoring completed for personnel within local facilities has continued trending upwards, accumulating in 536,111 hours in 2018. Compared to: 483,205 hours in 2017; 481,432 hours in 2016; and 236,486 hours in 2015.

# Training

## Lesson Plans:

- TCI approved curriculum for 1,426 lesson plans in 2018, compared to 886 lesson plans in 2017, and is monitoring a total of 4,323 lesson plans.
- TCI approved 21,623 training hours for 2018, doubling 10,023 training hours for 2017, and 6,607 hours approved for 2016.
- Increases may be attributed to TCI providing all agencies across the state with a digital platform (FTACS) in which to develop and submit current curriculum, in addition to the TCI staff's effective and efficient review of submissions.
- TCI continues to focus on approving curriculum that is corrections relevant, promotes a safer environment for officers and inmates, as well as curriculum focused on reducing liability facing county governments as it relates to their local adult detention facilities.

## Updated Corrections Basic Course Training

- The Corrections Basic Course for 2019 has been improved and updated, increasing the length of training from 40 hours in 2018, to 48 hours.
- This course has been modified from 40 hours of classroom training in 5 days to 16 hours of online training and 32 hours of concentrated classroom training in 4 days.
- With the addition of online training, all corrections employees are required to have access to the training portal in 2018; thus, the number of portal users has increased from 357 to 4,310 persons.

## Leadership Initiative:

- TCI provided a new Correctional Leadership Training Initiative in 2018, with 138 participants culminating in the graduation of 63 local correctional leaders.
- The Leadership Training Initiative was developed due to a demand from Sheriff's and Administrators across the state reporting the lack of mechanisms to develop employees into leadership and management roles within their facilities.
- TCI will provide regional trainings across Tennessee with improved accessibility for all agencies and is expected to serve future leaders within the field of local corrections.
- This initiative will continue to promote professional development within local adult detention facilities and assist in reducing employee turnover as well as employer liability.
- TCI has collaborated and is partnering with CTAS in this endeavor.

## Future development projects:

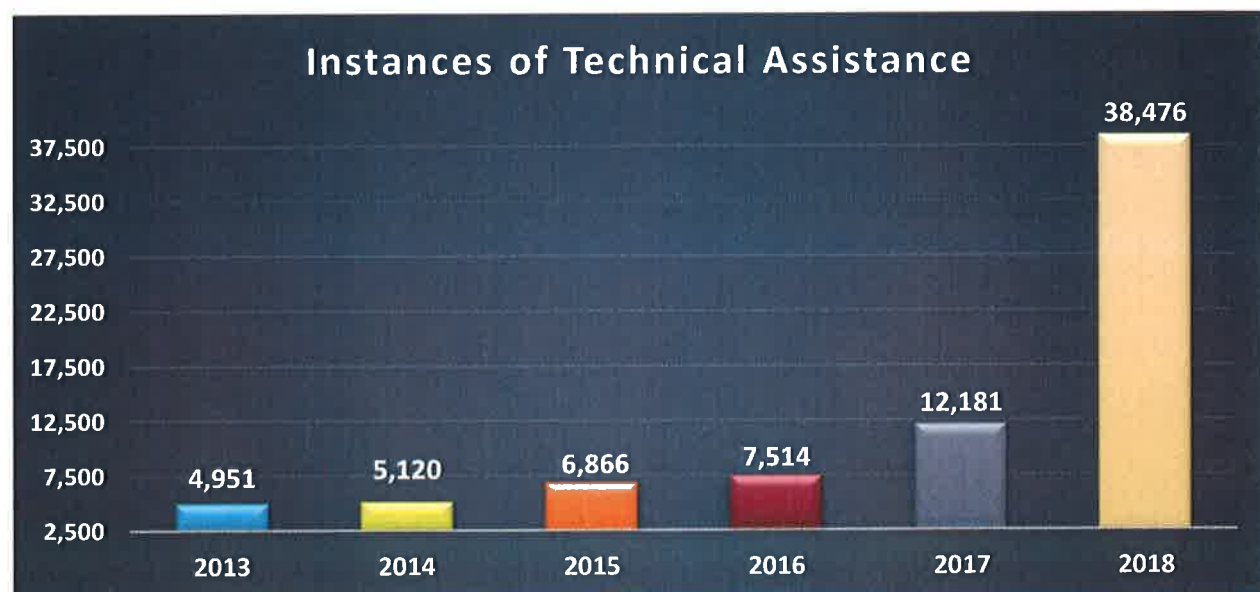
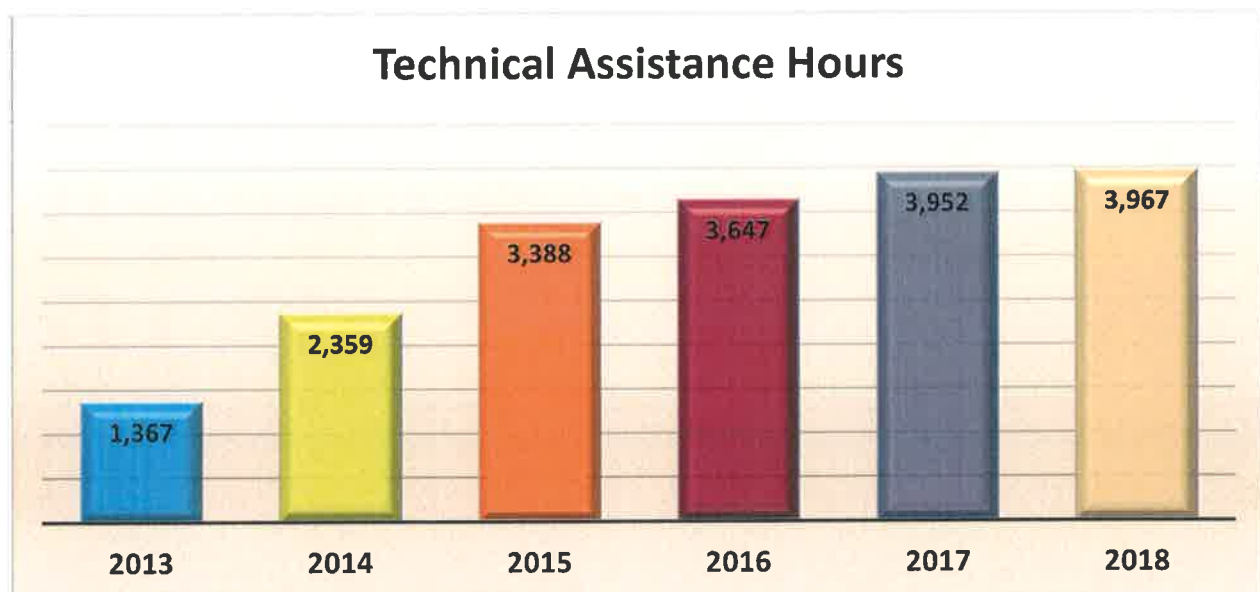
- Compliance Officer Training – This course will provide local agencies detailed training in reducing liability by addressing jail standards compliance. Expected release is in 2019.
- Jail Administration Training – This course will provide current and new jail administrations educational curriculum designed around jail operations and minimum standards requirements. Expected release is in 2020.

# Technical Assistance

## 2018 Technical Assistance

TCI provides technical assistance and conducts research in relation to requests from local adult detention facilities, the General Assembly, and other state agencies. In 2018, TCI provided 38,476 instances of technical assistance which is a significant increase from 12,181 instances in 2017. This substantial increase in instances of technical assistance resulted in TCI providing a total of 3,967 hours of technical assistance in 2018.

*TCI provided 38,476 instances and 3,967 hours of technical assistance in 2018.*





# County Corrections Partnership Initiative

## ***2018 County Corrections Partnership Activity***

TCI's County Corrections Partnership (CCP) Initiative continues to be extremely successful. In 2018, 33 local adult detention facilities participated in the CCP. The purpose of the CCP is to educate all stakeholders involved with local adult detention facilities in methods of solving both long- and short-term challenges. CCP participation resulted in 2 facilities, which were previously not certified, obtaining certification in 2018. CCP participants report making great strides in reducing facility population numbers through TCI's technical assistance, implementation of various programs, and working through the judicial system and with probation and parole agencies. Through these efforts, 16 agencies successfully completed, are completing, or, are in the planning stage of projects for the expansion of existing facilities or for the construction of new facilities.

*In 2018, 33 local adult detention facilities participated in the County Corrections Partnership.*

The CCP continues to evolve and grow as needs within the local adult correctional environment and county governments change. Such efforts promote customer focused government which allows programs to be customized for each facility's or local government's specific needs. The CCP will concentrate on continuing to improve services by introducing new programs as needed.

In 2018, TCI released the Statistical Trends Analytical Research (S.T.A.R.) Program which allows stakeholders to research and analyze information related to their respective local adult detention facility. This no cost program provides educational information and technical assistance to stakeholders. Access to this information is typically paid to 3<sup>rd</sup> party companies/agencies. The S.T.A.R. Program assists in reducing county/municipal budget costs associated with studies that address problems within local adult detention facilities. S.T.A.R. Program participants extract and analyze data from various studies performed within modules developed and compiled by local stakeholders and TCI staff. This data allows participants to make improved and better-informed decisions regarding their facility's specific needs. Currently, 2 counties are participating in the S.T.A.R. Program.

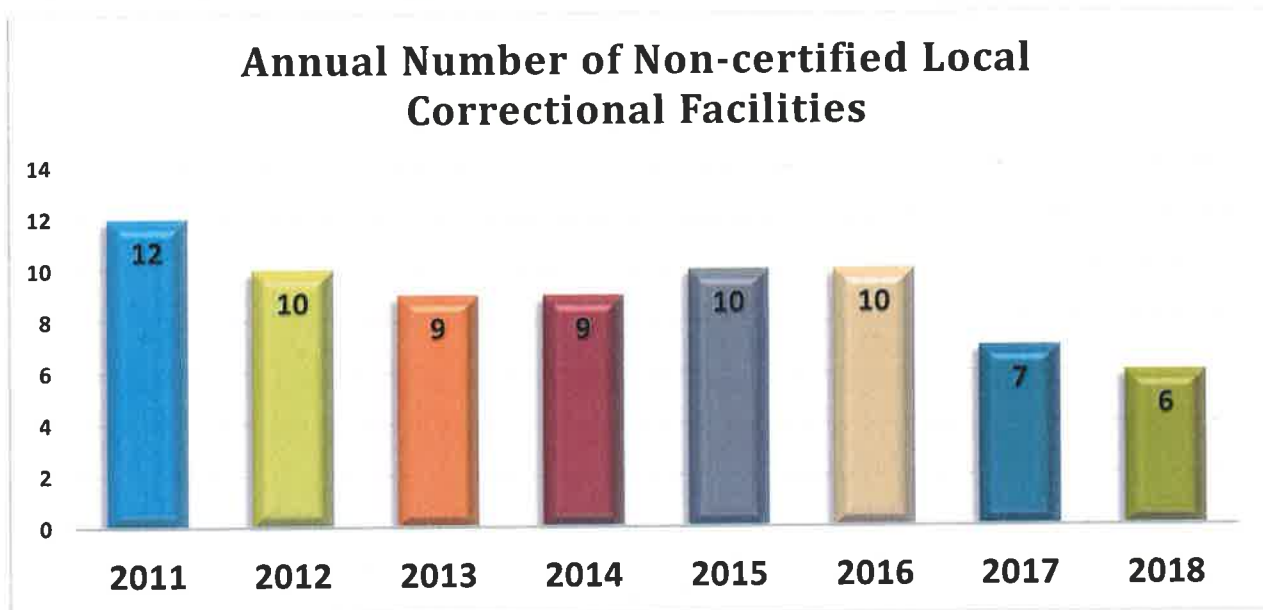


# Annual Inspections/Hiring Waivers

## 2018 Inspections

TCI is required to inspect all local jails, lock-ups, workhouses and detention facilities at least once a year pursuant to T.C.A. § 41-4-140(a)(3). In 2018, TCI conducted 225 inspections for all 130 local adult detention facilities which included: 130 initial unannounced inspections; 68 re-inspections; and, 27 mock inspections. TCI Board of Control certified 122 facilities with 30 facilities certified by means of an approved corrective Plan of Action due to overcrowding. 2 agencies (1 jail and 1 police lockup), which were not certified in 2017, achieved certification in 2018. 6 local adult detention facilities did not obtain certification in 2018, which is an improvement from 2016, when 10 facilities were not certified. The reduction in the number of non-certified local adult detention facilities may be attributed to: increased technical assistance; the CCP Initiative; and mock inspections which assist local agencies with compliance preparation.

*In 2018, TCI conducted a total of 225 inspections of local adult detention facilities.*



## 2018 Pre-Employment Hiring Waivers

The TCI Board of Control is authorized under T.C.A. § 41-7-106(f) to grant pre-employment and minimum qualification waivers to correctional officers in local adult correctional facilities. TCI staff evaluates and processes all applications for waivers prior to review by the Board of Control. In 2018, TCI received eighteen (18) pre-employment waiver applications in which eleven (11) were approved by the Board of Control.



# Board of Control

## **Board of Control Meetings**

### **2019 Scheduled Meetings**

***March 6, 2019***

***June 5, 2019***

***September 4, 2019***

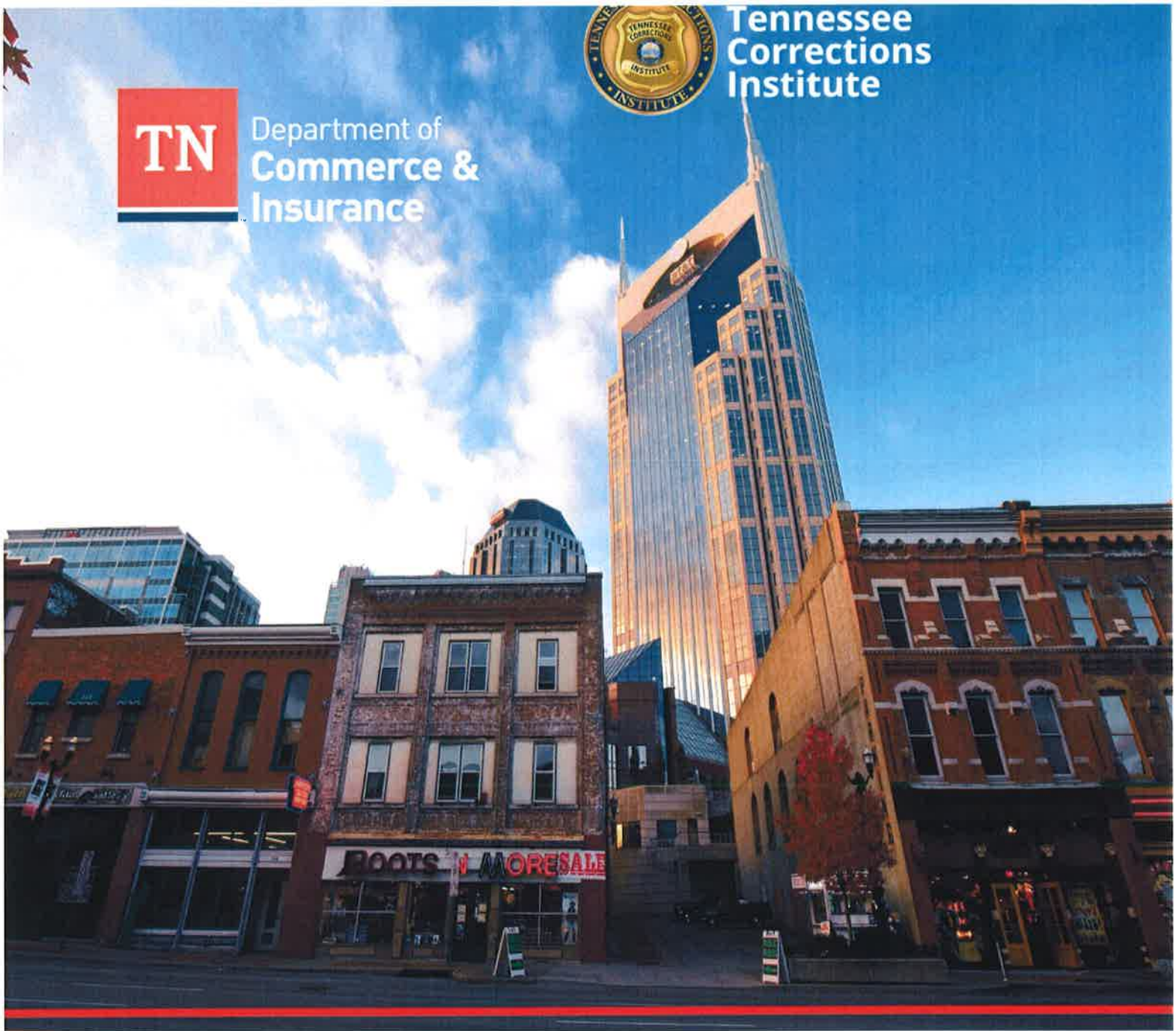
***December 4, 2019***



Department of  
**Commerce &  
Insurance**



**Tennessee  
Corrections  
Institute**



**Tennessee Corrections Institute  
Board of Control**

Police Chief Buddy Lewis, Chairman – Covington Police Department  
Sheriff Tom Spangler – Knox County Sheriff's Office  
Commissioner Tony C. Parker – Tennessee Department of Corrections  
Director Don Johnson – Governor's Office, Constituent Services and Community Relations  
Elizabeth Lewis – Roane State, Director of Criminal Justice  
Mayor Joe Grandy – Washington County  
Sheriff position – Vacant  
*Completion of Report - 1/18/2019*







**2017**  
**Tennessee**  
**Corrections**  
**Institute**  
**Agency Report**

500 James Robertson Parkway  
Davy Crockett Tower  
Nashville, TN 37243  
(615) 741-3816  
Beth Ashe | Executive Director

# T.C.I. Agency Report

Tennessee Corrections Institute | 2017 |



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# Executive Summary

*The Tennessee Corrections Institute is dedicated to providing Customer Focused Government and serving local adult detention facilities as well as the citizens of Tennessee. It is our goal to provide outstanding training and technical assistance while reducing liability for county and municipal governments as it relates to their local adult detention facilities. The 2017 calendar year activities of the Tennessee Corrections Institute are included in this document.*

## Introduction

Tennessee Corrections Institute's Customer Focused Goal is continuing to improve the operational and management functions of the Local Adult Correctional Facilities. The TCI mission is working with Tennessee Jails to provide a professional corrections environment for today and tomorrow. TCI provides service to adult detention facilities through annual inspections, local adult detention facility personnel certification training, pre-hire employment waivers, county corrections partnership development, training for local and state officials as well as technical assistance and research.

Tennessee Corrections institute is focused on serving our customer base to include the following: The Tennessee Corrections Institute Board of Control; Tennessee Legislators; Local adult detention facilities and administrative personnel; Local government contracted private adult detention facilities and personnel; Sheriffs, Police Chiefs, County Commissions, Legal and Judicial Officials; County Finance Directors, County Attorneys, Superintendents, and Wardens; Municipal and Metro government agencies and officials; per TCA 41-4-140 and TCA 41-7-103.



# Training:

## 2017 Training Goals

Provide training and/or monitor training for all local adult correctional officers per Tennessee Code Annotated 41-7-103. TCI accomplishes this by providing access to local adult correctional expertise and delivery methods, while offering modernized training content for local governmental entities through Regional Detention Facility Managers and Specialists. The goal for 2017 was to provide and monitor training for 7,500 local correctional personnel. TCI far exceeded the goal by providing and monitoring training for 20,477 personnel.

*TCI far exceeded the 2017 goal by providing and monitoring training for over 20,477 personnel.*

The upward trend continues to occur due to an improved data management system in which TCI collects and tracks reported information from local correctional facilities and field staff. The revised TCI Minimum Standards continue to contribute by requiring training and reporting of volunteers and non-facility support staff, which were not monitored prior to 2015. TCI utilized the ACADIS training management software since 2016 and 100% participation continues for all 129 local correctional facilities within the State of Tennessee.





# Training:

## Training Classes:

- TCI initially scheduled 177 classes in 2017.
- TCI conducted 210 Training classes in 2017 throughout the State of Tennessee, which increased from 204 conducted in 2016, and 197 conducted in 2015.
- TCI scheduled additional training opportunities due to increased demand for support staff within local facilities and a focused effort to provide improved access for rural counties.
- TCI continues to focus on increasing educational opportunities.



## Training Hours:

- TCI instructors provided 4,367 classroom training hours in 2017.
- TCI training and monitoring completed for personnel within local facilities has continued the upward trend, accumulating 483,205 hours in 2017 as compared to 481,432 hours in 2016 and 236,486 in 2015.

# Training:

## Lesson Plans:

- TCI approved curriculum for 886 lesson plans in 2017 and is monitoring a total of 1,735 lesson plans.
- TCI approved 10,023 training hours for lesson plans in 2017; up from 6,607 in 2016.
- Increases can be attributed to providing all agencies across the state with a digital platform (FTACS) to develop and submit current curriculum, as well as the effective review of submissions by TCI staff.
- TCI continues to focus on approving curriculum that is corrections relevant, promotes a safer environment for officers and inmates, as well as curriculum focused on reducing liability facing county governments as it relates to their local detention facilities.

## Leadership Initiative:

- TCI provided a new Correctional Leadership Training Initiative in 2017 which is currently entering the third phase and will have the 1<sup>st</sup> graduating class in July.
- The Leadership Initiative was developed due to a demand from Sheriff's and Administrators across the state reporting the lack of mechanisms to develop employees into leadership and management roles within their facilities.
- TCI will provide 6 regional trainings across the state to provide improved accessibility for all agencies and is expected to serve over 200 future leaders within the field of local corrections.
- This initiative is expected to promote professional development within local adult detention facilities and assist in reducing employee turnover as well as liability.
- The Leadership Initiative provides a 3 stage, blended learning environment which will occur over an 18-24 month period.
- TCI has collaborated and is partnering with the University of Tennessee County Technical Assistance Service in this endeavor.

## Future development projects:

- Compliance Officer Training – Course will provide local agencies detailed training in reducing liability by addressing jail standards compliance. (Expected release 2018)
- Online Training – A blended combination of online, distant learning and classroom opportunities will provide improved education, while addressing local budgetary obstacles. TCI will launch the online training prior to the 2018-19 fiscal year.

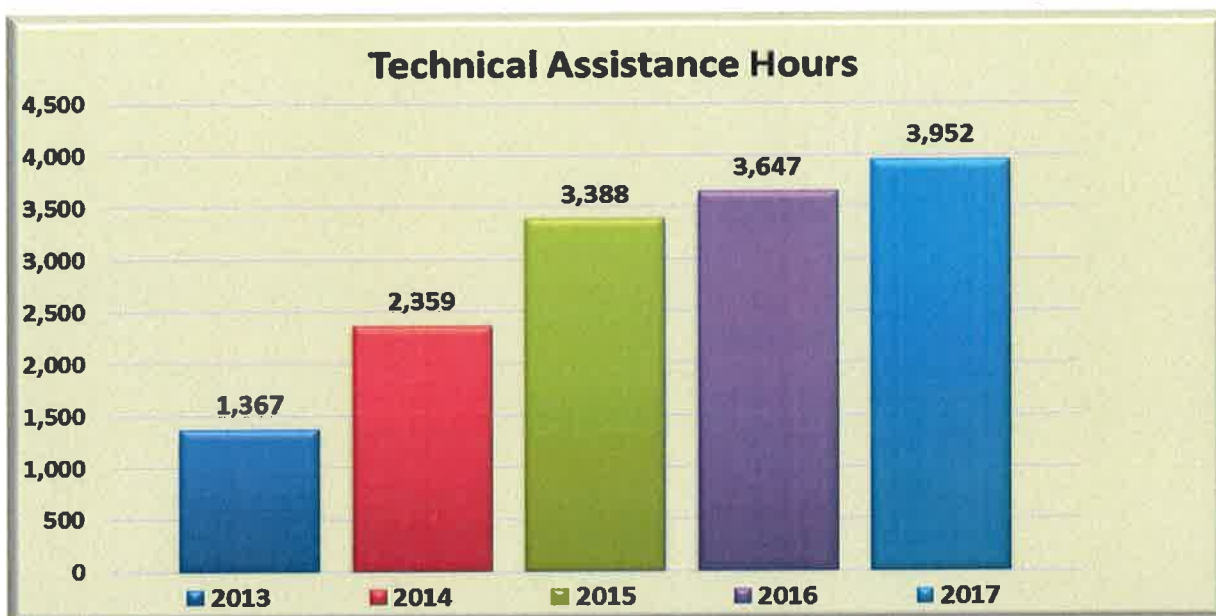


# Technical Assistance

## 2017 Technical Assistance

The Tennessee Corrections Institute provides technical assistance and conducts research in relation to requests from local correctional detention facilities, the TN legislature and other state agencies. TCI provided 12,181 instances of technical assistance which increased from 7,514 instances in 2016. This resulted in over 48,290 staff contacts which is an increase of over 12,000 and 3,992 hours of technical assistance, up from 3,647 hours in 2016.

*48,290 staff contacts and 3,992 hours of technical assistance.*



# County Corrections Partnership Initiative:

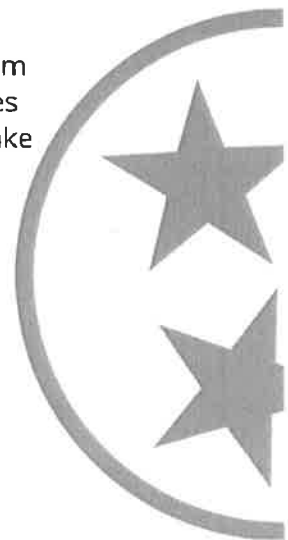
## **2017 CCP Activity**

The Tennessee Corrections Institute's County Corrections Partnership Initiative continues to be extremely successful. 35 Local correctional facilities participated in the program, increasing from 32 in 2016. The purpose of the initiative is to educate all stakeholders involved with local detention facilities in methods of solving both long and short term challenges. Program participation resulted in 3 facilities obtaining certification which were previously de-certified. Program participants report having made great strides in reducing facility population numbers through TCI's technical assistance, implementation of programs, and working with the judicial system along with probation and parole agencies. Through these efforts, 13 agencies successfully completed, completing, or are in the planning stage for new construction projects or expansions.

*35 Local  
Correctional  
Facilities are  
participating in  
the County  
Corrections  
Partnership.*

The County Corrections Partnership continues to evolve and grow as needs within the local adult correctional environment and county governments change. TCI is currently working with the Commerce and Insurance legal staff and administration to streamline many programs offered through the CCP. The efforts will promote customer focused government, allowing the programs to be customized for each facility's or local government's needs. The County Corrections Partnership is concentrated on continuing to improve services by introducing new programs as needed.

TCI is expecting to release the Statistical Trends Analytical Research Program in 2018, which will allow stakeholders to research and analyze information related to their respective local correctional facility. This no cost program will provide educational information and technical assistance to stakeholders. Access to this information is typically paid to 3<sup>rd</sup> party companies/agencies. This program will assist in reducing county/municipal budget costs associated with studies that address problems within local correctional facilities. Program participants will extract and analyze data from various studies performed within modules developed and compiled by local stakeholders and TCI. This will allow participants to make improved and better informed decisions as to their individual needs.

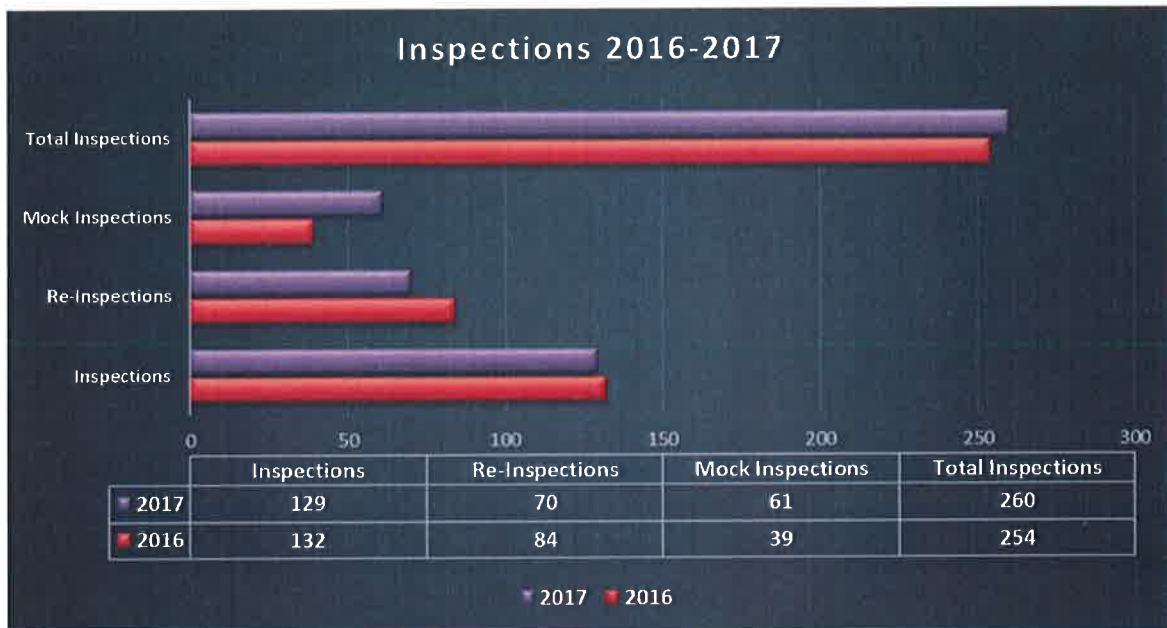


## Annual Inspections/Hiring Waivers:

### 2017 Inspections

The Tennessee Corrections Institute is statutorily mandated to inspect all local jails, lock-ups, workhouses and detention facilities at least once a year as prescribed by TCA 41-4-140. TCI conducted 260 inspections for all 129 local adult detention facilities as follows: 129 initial unannounced inspections, 70 re-inspections and 61 mock inspections. The TCI Board of Control certified 122 facilities with 30 facilities certified by means of an approved corrective Plan of Action due to overcrowding. Three (3) agencies achieved certification that did not receive certification in 2016. Seven (7) facilities did not obtain certification in 2017, which is improved from Ten (10) facilities in 2016.

*TCI conducted a total of 260 inspections.*



### 2017 Pre-Employment Hiring Waivers

The Tennessee Corrections Institute Board of Control is authorized under TCA 41-7-106 to grant pre-employment waivers to correctional officers in local adult correctional facilities. TCI is also required to process all applications for waivers as prescribed by TCA 41-4-144. TCI processed Eight (8) pre-employment waiver applications in which Five (5) were approved by the TCI Board of Control.



## Board of Control:

### **2018 Scheduled TCI Board of Control Meetings**

***March 7th 2018***

***June 6th 2018***

***September 5th 2018***

***December 5th 2018***





Department of  
**Commerce &  
Insurance**



**Tennessee  
Corrections  
Institute**



Tennessee Corrections Institute  
Board of Control

Sheriff Bill Oldham, Chairman - Shelby County Sheriff's Office  
Sheriff Armando Fontes - Cocke County Sheriff's Office  
Commissioner Tony C. Parker - Tennessee Department of Corrections  
Director Don Johnson - Governor's Office, Constituent Services and Community Relations  
Mayor Dan Hughes - County Mayor, Henderson County  
Police Chief Buddy Lewis - Covington Police Department  
Elizabeth Lewis - Roane State, Director of Criminal Justice  
*Completion of Report - 1/19/2017*



**335.2200001 TN Corrections Institute**  
**Operating Account Only**  
**FY 2018**

335.2200001 TN Corrections Institute		Expenditures:												Requisitions and		Percentage	
Operating Account Only		July	August	September	October	November	December	January	February	March	April	May	June	Accrual	Encumbrances	Year-to-Date	Percentage
FY 2018	Work Plan	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	Period 10	Period 11	Period 12			Total	Obligated to Date
Regular Salaries and Wages (70100)	621,100.00	49,763.00	49,763.00	49,763.00	49,763.00	49,763.00	49,763.00	51,257.00	51,257.00	51,257.00	51,257.00	51,257.00	51,257.00			606,120.00	97.59%
Longevity (70102)	10,300.00	1,400.00	600.00	400.00	0.00	1,900.00	1,000.00	2,396.43	1,500.00	1,600.00	0.00	300.00	300.00			11,396.43	110.64%
Overtime (70104)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Employee Benefits (702)	299,900.00	22,722.87	22,510.71	22,457.68	22,351.56	22,304.60	22,456.30	23,188.13	22,950.40	22,976.85	22,552.60	22,637.01	22,579.41			271,688.12	90.59%
Payroll Expenditures	931,300.00	73,885.87	72,873.71	72,620.68	72,114.56	73,967.60	73,219.30	76,841.56	75,707.40	75,833.85	73,809.60	74,194.01	74,136.41			889,204.55	95.48%
Travel (703)	45,400.00	4,818.24	76.50	2,830.00	1,587.04	0.00	99.19	0.00	985.05	8,794.40	10,094.76	5,989.38	4,102.50			39,377.04	86.73%
Printing, Duplicating & Film Proc. (704)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Utilities and Fuel (705)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Communications & Shipping (706)	5,800.00	503.38	704.92	561.36	271.54	37.38	225.25	340.49	197.04	220.77	201.84	230.77	222.08			3,716.82	64.08%
Maint., Repairs and Svcs by Others (707)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Third Party Prof. & Admin. Svcs (708)	33,400.00	35.00	0.00	0.00	0.00	48.00	0.00	0.00	586.00	0.00	0.00	0.00	552.74			1,221.74	3.66%
Supplies and Office Furniture (709)	7,200.00	450.00	0.00	0.00	0.00	0.00	0.00	0.00	274.73	0.00	0.00	57.75	33.09			815.57	11.33%
Rentals and Insurance (710)	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00%
Motor Vehicle Operation (711)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Awards and Indemnities (712)	700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00%
Grants and Subsidies (713)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Unclassified Expenses (714)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Inventory (715)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Equipment (716)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Land (717)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Buildings (718)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Lost Discounts (719)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Highway Construction (720)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Training of State Employees (721)	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00%
Computer Related Items (722)	5,900.00	0.00	428.49	745.51	208.37	207.78	223.26	199.01	212.24	222.33	366.98	210.08	1,424.72			4,448.77	75.40%
State Prof. Svcs. (725)	156,900.00	4,892.68	12,550.60	8,682.62	8,871.45	10,144.18	8,140.25	13,287.48	9,270.69	9,246.41	9,726.15	12,972.70	17,778.94	5,013.49		130,577.64	83.22%
Other Expenditures	256,900.00	10,699.30	13,760.51	12,819.49	10,938.40	10,437.34	8,687.95	13,826.98	11,525.75	18,483.91	20,389.73	19,460.66	24,114.07	5,013.49		180,167.68	70.13%
TOTAL EXPENDITURES	1,188,200.00	84,585.17	86,634.22	85,440.17	83,052.96	84,404.94	81,907.25	90,668.54	87,233.15	94,317.76	94,199.33	93,654.67	98,250.48	5,013.49		1,069,362.13	90.00%

**335.2200002 TCI Training Fund**

10 Cent Fund  
FY 2018

	Adjusted Work Plan	July Period 1	August Period 2	September Period 3	October Period 4	November Period 5	December Period 6	January Period 7	February Period 8	March Period 9	April Period 10	May Period 11	June Period 12	Accrual	Requisitions and Encumbrances	Year-to-Date Total	Percentage Expended and Obligated to Date
Regular salaries and Wages (701100)	181,000.00	13,092.00	13,092.00	13,092.00	13,092.00	13,092.00	13,092.00	13,393.00	13,393.00	13,393.00	13,393.00	13,393.00	13,393.00			158,910.00	87.80%
Longevity (70102)	1,100.00	0.00	0.00	800.00	0.00	0.00	0.00	898.00	0.00	0.00	0.00	0.00	0.00				
Overtime (70104)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Employee Benefits (702)	84,700.00	5,890.97	5,890.97	5,903.17	5,890.96	5,717.14	5,813.31	5,960.73	5,880.46	5,880.44	5,880.43	5,905.95	5,880.42				
Payroll Expenditures	246,800.00	18,782.97	18,782.97	19,795.17	18,782.96	18,809.14	18,905.31	20,251.73	19,273.46	19,273.44	19,273.43	19,298.95	19,273.42			230,502.95	93.40%
Travel (703)	73,000.00	3,827.75	7,660.72	9,749.49	5,650.54	4,642.18	5,334.12	1,190.50	1,948.91	2,120.25	1,785.50	2,488.75	1,185.50			47,584.21	65.18%
Printing, Duplicating & Film Proc. (704)	0.00	0.00	0.00	0.00	0.00	0.00	739.00	0.00	0.00	0.00	0.00	0.00	0.00			739.00	#DIV/0!
Utilities and Fuel (705)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Communications & Shipping (706)	120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21.88	0.00			21.88	18.23%
Maint., Repairs and Svcs by Others (707)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Third Party Prof. & Admin. Svcs (708)	1,700.00	0.00	0.00	20,197.26	0.00	361.95	0.00	(361.95)	0.00	0.00	0.00	0.00	0.00			20,197.26	1188.07%
Supplies and Office Furniture (709)	5,900.00	0.00	1,602.17	399.80	119.92	2,482.00	884.76	148.58	357.21	0.00	0.00	0.00	4,523.37			10,517.81	178.27%
Rentals and Insurance (710)	5,600.00	0.00	0.00	1,710.00	0.00	0.00	908.00	0.00	500.00	0.00	0.00	0.00	0.00			3,118.00	55.68%
Motor Vehicle Operation (711)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Awards and Indemnities (712)	0.00	0.00	279.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			279.40	#DIV/0!
Grants and Subsidies (713)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Unclassified Expenses (714)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Inventory (715)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Equipment (716)	0.00	0.00	0.00	0.00	0.00	0.00	80,059.20	0.00	0.00	0.00	0.00	0.00	45,000.00			125,059.20	#DIV/0!
Land (717)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Buildings (718)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Lost Discounts (719)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Highway Construction (720)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	#DIV/0!
Training of State Employees (721)	14,300.00	245.76	3,700.00	111.12	524.15	0.00	186.84	0.00	0.00	281.24	0.00	163.62	(163.62)			5,049.11	35.31%
Computer Related Items (722)	209,800.00	0.00	747.57	0.00	28,139.45	0.00	4,800.00	120.89	0.00	0.00	0.00	237.93	0.00			34,045.84	16.23%
State Prof. Svcs. (725)	196,800.00	1,980.31	2,146.37	6,245.87	8,086.48	7,865.77	7,156.29	6,635.15	6,761.95	7,842.38	6,517.68	8,221.44	115,346.58	184.40		184,990.87	94.00%
Other Expenditures	507,220.00	8,053.82	16,136.23	38,413.54	42,520.54	15,351.90	100,068.21	7,733.17	9,068.07	10,743.87	8,303.18	11,133.62	165,891.83	184.40		431,602.38	85.09%
TOTAL EXPENDITURES	754,020.00	24,836.79	34,919.20	58,208.71	61,303.50	34,161.04	116,973.52	27,984.90	28,341.53	30,017.31	27,576.61	30,432.57	185,165.25	184.40		662,105.33	87.81%

	Adjusted Work Plan	July Period 1	August Period 2	September Period 3	October Period 4	November Period 5	December Period 6	January Period 7	February Period 8	March Period 9	April Period 10	May Period 11	June Period 12	Accrual	Year-to-Date Total	Percentage Revenue Received to Date
REVENUES																
Local Inmate Telephone Service Fee	750,000.00	167,139.20	71,880.10	0.00	189,329.50	21,513.10	0.00	214,571.90	52,198.20	0.00	232,309.50	34,009.40	0.00		982,950.90	131.06%
TOTAL REVENUES	750,000.00	167,139.20	71,880.10	0.00	189,329.50	21,513.10	0.00	214,571.90	52,198.20	0.00	232,309.50	34,009.40	0.00		982,950.90	131.06%



**335.2200002 TCI Training Fund**

**FY 2019**

	Adjusted Work Plan	Expenditures:												Year-to-Date Total	Percentage Expended and Obligated to Date
		July Period 1	August Period 2	September Period 3	October Period 4	November Period 5	December Period 6	January Period 7	February Period 8	March Period 9	April Period 10	May Period 11	June Period 12	Accrual	
Regular Salaries and Wages (70100)	207,800.00	13,393.00	13,393.00	13,393.00	13,393.00	13,393.00	13,126.10	12,183.50	14,111.00	14,111.00	17,367.62	10,563.00	14,074.00	162,501.22	78.20%
Longevity (70102)	3,100.00	300.00	0.00	1,000.00	0.00	0.00	0.00	816.72	0.00	0.00	0.00	800.00	0.00	2,916.72	94.09%
Overtime (70104)	0.00	103.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103.50	#DIV/0!
Employee Benefits (702)	84,300.00	6,037.50	5,929.04	6,197.80	5,929.05	3,244.78	5,629.46	5,163.88	6,712.29	6,715.55	6,842.16	5,773.82	6,187.13	70,362.46	83.47%
<b>Payroll Expenditures</b>	<b>295,200.00</b>	<b>19,834.00</b>	<b>19,322.04</b>	<b>20,590.80</b>	<b>19,322.05</b>	<b>16,637.78</b>	<b>18,755.56</b>	<b>18,164.10</b>	<b>20,823.29</b>	<b>20,826.55</b>	<b>24,209.78</b>	<b>17,136.82</b>	<b>20,261.13</b>	<b>235,883.90</b>	<b>79.91%</b>
Travel (703)	73,000.00	1,331.00	10,728.56	6,653.07	2,842.50	1,938.00	2,314.00	1,471.50	2,924.12	2,884.75	2,946.00	3,679.26	1,434.56	41,149.32	56.37%
Printing, Duplicating & Film Proc. (704)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
Utilities and Fuel (705)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
Communications & Shipping (706)	100.00	0.00	0.00	0.00	0.00	0.00	0.00	8.78	0.00	0.00	0.00	0.00	0.00	8.78	8.78%
Maint., Repairs and Svcs by Others (707)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	760.00	0.00	760.00	#DIV/0!
Third Party Prof. & Admin. Svcs (708)	91,700.00	6,906.60	73,258.75	1,000.00	208.00	416.00	0.00	416.00	208.00	208.00	208.00	208.00	3,608.00	86,845.35	94.49%
Supplies and Office Furniture (709)	5,900.00	0.00	5,398.82	1,038.83	4,367.22	3,896.50	692.38	343.50	440.81	144.95	281.62	772.23	1,564.34	18,941.20	321.04%
Rentals and Insurance (710)	5,600.00	0.00	9,956.88	0.00	0.00	0.00	360.00	0.00	0.00	0.00	0.00	0.00	0.00	10,316.88	184.23%
Motor Vehicle Operation (711)	0.00	0.00	0.00	0.00	975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.38	991.38	#DIV/0!
Awards and Indemnities (712)	0.00	556.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	556.30	#DIV/0!
Grants and Subsidies (713)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
Unclassified Expenses (714)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
Inventory (715)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
Equipment (716)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
Land (717)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
Buildings (718)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
Lost Discounts (719)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
Highway Construction (720)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
Training of State Employees (721)	14,300.00	0.00	0.00	0.00	290.28	0.00	316.12	(249.26)	(66.86)	50.00	0.00	0.00	0.00	340.28	2.38%
Computer Related Items (722)	54,200.00	0.00	0.00	0.00	69.98	326.08	68.99	34,353.32	0.00	0.00	72,500.00	1,501.33	65,000.00	173,819.70	320.70%
State Prof. Svcs. (725)	219,700.00	8,620.98	6,847.22	8,056.42	7,661.11	6,904.43	7,385.76	12,510.08	6,429.71	8,858.24	6,945.08	8,895.02	10,070.12	104,782.06	47.69%
<b>Other Expenditures</b>	<b>464,500.00</b>	<b>17,414.88</b>	<b>106,190.23</b>	<b>16,748.32</b>	<b>16,414.09</b>	<b>13,481.01</b>	<b>11,137.25</b>	<b>48,853.92</b>	<b>9,935.78</b>	<b>12,145.94</b>	<b>82,882.70</b>	<b>15,815.84</b>	<b>81,693.40</b>	<b>5,597.89</b>	<b>94.36%</b>
<b>TOTAL EXPENDITURES</b>	<b>759,700.00</b>	<b>37,248.88</b>	<b>125,512.27</b>	<b>37,339.12</b>	<b>35,736.14</b>	<b>30,118.79</b>	<b>29,892.81</b>	<b>67,018.02</b>	<b>30,759.07</b>	<b>32,972.49</b>	<b>107,092.48</b>	<b>32,962.66</b>	<b>101,954.53</b>	<b>5,597.89</b>	<b>88.74%</b>

	Adjusted Work Plan	Revenues:												Year-to-Date Total	Percentage Revenue Received to Date
		July Period 1	August Period 2	September Period 3	October Period 4	November Period 5	December Period 6	January Period 7	February Period 8	March Period 9	April Period 10	May Period 11	June Period 12	Accrual	
REVENUES															
Local Inmate Telephone Service Fee	900,000.00	192,974.70	97,204.00	0.00	267,645.30	6,455.50	0.00	150,890.20	90,142.60	34,261.80	184,830.60	92,829.10	12,119.50	1,129,353.30	125.48%
<b>TOTAL REVENUES</b>	<b>900,000.00</b>	<b>192,974.70</b>	<b>97,204.00</b>	<b>0.00</b>	<b>267,645.30</b>	<b>6,455.50</b>	<b>0.00</b>	<b>150,890.20</b>	<b>90,142.60</b>	<b>34,261.80</b>	<b>184,830.60</b>	<b>92,829.10</b>	<b>12,119.50</b>	<b>1,129,353.30</b>	<b>125.48%</b>



335.2200001 TN Corrections Institute

Operating Account Only

FY 2019

Regular Salaries and Wages (70100)	645,900.00	51,257.00	51,257.00	50,936.98	47,935.00	51,302.81	52,506.89	56,404.25	46,463.00	48,377.91	64,414.39	43,875.00	43,632.39	608,362.62	94.19%	
Longevity (70102)	14,800.00	1,500.00	700.00	500.00	0.00	2,000.00	1,100.00	6,078.65	1,700.00	1,800.00	0.00	0.00	0.00	15,378.65	103.91%	
Overtime (70104)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Employee Benefits (702)	287,500.00	23,141.23	22,926.19	21,715.42	21,338.80	13,503.38	19,506.83	20,922.75	19,087.02	19,398.25	20,701.47	19,731.27	19,648.71	241,621.32	84.04%	
Payroll Expenditures	948,200.00	75,898.23	74,883.19	73,152.40	69,273.80	66,806.19	73,113.72	83,405.65	67,250.02	69,576.16	85,115.86	63,606.27	63,281.10	865,362.59	91.26%	
Travel (703)	45,400.00	2,556.85	3,620.50	2,503.21	4,419.94	3,143.57	4,330.44	1,948.16	2,264.06	6,135.22	5,346.71	5,438.82	2,415.32	44,122.80	97.19%	
Printing, Duplicating & Film Proc. (704)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Utilities and Fuel (705)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Communications & Shipping (706)	5,800.00	254.60	238.59	200.50	260.08	235.88	194.37	181.17	199.77	191.18	390.65	379.80	217.40	2,943.99	50.76%	
Maint., Repairs and Svcs by Others (707)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Third Party Prof. & Admin. Svcs (708)	33,400.00	0.00	0.00	6.78	431.95	297.78	6.78	32.00	287.00	22.78	361.85	1,216.00	946.12	3,609.04	10.81%	
Supplies and Office Furniture (709)	7,200.00	0.00	26.22	65.00	18.99	41.01	(60.00)	0.00	176.70	0.00	433.79	0.00	0.00	701.71	9.75%	
Rentals and Insurance (710)	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
Motor Vehicle Operation (711)	0.00	0.00	0.00	10.00	75.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85.00	#DIV/0!	
Awards and Indemnities (712)	700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
Grants and Subsidies (713)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Unclassified Expenses (714)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Inventory (715)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Equipment (716)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Land (717)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Buildings (718)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Lost Discounts (719)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Highway Construction (720)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Training of State Employees (721)	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
Computer Related Items (722)	5,900.00	0.00	572.85	295.46	255.11	219.86	34,838.61	(34,043.74)	263.07	219.88	269.22	203.22	201.95	3,295.49	55.86%	
State Prof. Svcs. (725)	133,900.00	605.92	13,530.19	15,453.73	11,994.88	14,254.85	11,778.68	10,933.52	12,866.27	13,891.03	11,961.13	12,725.67	18,751.24	1,500.00	150,247.09	112.21%
Other Expenditures	233,900.00	3,417.37	17,988.35	18,534.68	17,455.95	18,192.95	51,088.88	(20,948.89)	16,056.87	20,460.09	18,763.35	19,963.51	22,532.03	1,500.00	205,005.12	87.65%
TOTAL EXPENDITURES	1,182,100.00	79,315.60	92,871.54	91,687.08	86,729.75	84,999.14	124,202.60	62,456.76	83,306.89	90,036.25	103,879.21	83,569.78	85,813.13	1,500.00	1,070,367.71	90.55%

REVENUES

Felony Fines/Litigation Tax

Current Services

TOTAL REVENUES

	Adjusted Work Plan	Revenues:												Year-to-Date Total	Percentage Revenue Received to Date
		July Period 1	August Period 2	September Period 3	October Period 4	November Period 5	December Period 6	January Period 7	February Period 8	March Period 9	April Period 10	May Period 11	June Period 12	Accrual	
Felony Fines/Litigation Tax	0.00	0.00	601.99	592.65	634.73	567.43	613.20	535.28	481.68	604.65	588.40	669.44	1,188.02	7,077.47	#DIV/0!
Current Services	65,000.00	37,000.00	13,850.00	3,800.00	2,800.00	0.00	0.00	100.00	36,161.80	(33,561.80)	2,700.00	2,300.00	3,700.00	68,850.00	105.92%
TOTAL REVENUES	65,000.00	37,000.00	14,451.99	4,392.65	3,434.73	567.43	613.20	635.28	36,643.48	(32,957.15)	3,288.40	2,969.44	4,888.02	75,927.47	116.81%